

**MINUTES OF REGULAR MEETING  
OF THE GOVERNING BODY OF THE  
CITY OF HAMILTON, TEXAS  
OCTOBER 12, 2023**

A regular Council Meeting of the Governing Body of the City of Hamilton, Texas was held on the 12th day of October, 2023 at 6:00 p.m. in City Hall, 200 East Main St., Hamilton, Texas.

The City Council meeting was open to the public. To allow for remote participation, people could view and listen to the meeting live via Zoom or Facebook. Citizens could also provide a citizen's presentation and address the council via Zoom connection. Instructions were given during the meeting about how to address the Council. Citizens could sign in prior to the meeting date from their computer, tablet or smartphone at <https://tinyurl.com/4aeydeas>

Present for the meeting:

Mayor Rodney Craddick	Council Member Doug Baker
Mayor Pro Tem Todd Jordan	Council Member George Beard
City Administrator Ryan Polster	Council Member Richard Buchanan
City Secretary Brooke Tomlinson	Council Member Gary Haggard
City Attorney Connie White	

Others present: Hamilton Police Chief Brad Boulton, Zachary Ridgway, Keith Kraatz, Clay Boatwright, Albert Bennie, Jeffrey Donahoo, Ronnie McKinzie, Marshall McDaniel, Hamilton Historic Mainstreet Kayla Schraub, Don Barnett, Johnny Clepper, Teresa Clepper, Anita Adams, J. Wade Knutson, Kim Hinton, Paul Christenson, Kathy Christenson, Ashley Haile, Chris Paschal, Pris Woodrich, Misty Clepper, Wesley Clepper, Kim Wenzel, Jared Cook, Jamie Laduke, Stephanie McDaniel, Holley Moore, Hunter Creasey, Matthew Donahoo, Danny Watson, Joshua Donahoo, Vicki Beard

**Item No. I:** Mayor Craddick opened the meeting with a Prayer and Pledge of Allegiance.

**Item No. II:** Public Hearings.

- Mayor Craddick opened the first Public Hearing at 6:04 p.m. for citizen comments regarding the submission of an application to the Environmental Protection Agency (EPA) Brownfields Cleanup grant. Teresa Clepper spoke in regards to needing the land for apartments for tax role purposes. Mayor Craddick closed the Public Hearing at 6:06 p.m.

**Item No. III:** Public Comments.

- Holley Moore from Copperas Cove via Zoom spoke regarding the HOP.
- Wade Knutson made accusations of wrong-doing and expressed frustration with the City of Hamilton.
- Teresa Clepper spoke regarding support for the EDC.
- Don Barnett spoke regarding roads, need for landing fees at the airport, and the need for building wells for Hamilton's water supply.
- Chris Paschal spoke regarding the airport and support for the EDC.
- Pris Woodrich spoke regarding the airport and support for the EDC.
- Misty Clepper spoke regarding the airport and support for the EDC and Main Street.

**Item No. IV:** Consent Agenda.

Jordan made a Motion to approve the Consent Agenda. Buchanan seconded the Motion, and it passed unanimously.

1. Approving the September 12, 2023 Called Council Meeting Minutes.
2. Approving the September 14, 2023 Regular Council Meeting Minutes.

3. Approving Resolution authorizing Mayor to execute agreement with Texas Department of Transportation for Routine Airport Maintenance Program Grant. This item was removed from the agenda due to TXDOT not preparing the grant documents.

**Item No. V:** The following agenda deliberations were discussed and/or action taken:

1. Jordan made a Motion to approve the September 2023 Financial Report. The Motion was seconded by Buchanan and passed unanimously.
2. Buchanan made a Motion to approve the Hamilton Chamber of Commerce FY2024 Budget, Hotel & Motel Occupancy Tax Financial Report, and related reports. The Motion was seconded by Beard and passed unanimously.
3. Resolution #70-23, Authorizing the City of Hamilton to submit an Environmental Protection Agency (EPA) grant application for the removal of asbestos contamination at the Grogan Street nursing home, passed unanimously with a Motion from Haggard and a second from Baker.
4. Resolution #71-23, Authorizing the appointment of Pris Woodrich to the City of Hamilton Historic Main Street Advisory Board, passed unanimously with a Motion from Jordan and a second from Beard.
5. Kayla Schraub presented quarterly updates for Hamilton Historic Main Street. No action was taken.
6. Jordan made a Motion to approve a Specific Use Permit for legal description 2 & 63X150 OF 1 BLK 12 (29) STEEN 165X150 & 63X150, commonly known as 616 E Pierson St. (the Planning and Zoning Commission held their meeting and formed their recommendation on September 28, 2023). The Motion was seconded by Buchanan and passed with a 4 to 1 vote, with Haggard opposing.

**Item No. VI:** City Council convened into Executive Session at 6:54 p.m. in accordance with the following provision of the Government Code, Sections 551.072; Consultation with Attorney, for Development Corporation and/or the Executive Director.

**Item No. VII:** City Council reconvened into Open Session at 7:39 p.m. to consider and/or take action on Executive Session agenda deliberations.

7. Consideration and/or action regarding letter sent by George Hyde on behalf of the Hamilton Economic Development Corporation received September 26, 2023 and action by city attorney regarding questioning the authority of the City of Hamilton Economic Development Corporation to hire attorney for litigation with the City of Hamilton and authority of the City of Hamilton Economic Development Corporation to hire Executive Director. No action was taken.
8. Beard made a Motion to approve the Hamilton Economic Development Corporation 2023-2024 Fiscal Year Budget with the following change: move six months of personnel funds to uncommitted projects. The Motion was seconded by Jordan. Beard amended his Motion to add moving \$10,000 in legal fees to uncommitted projects. Jordan seconded the Motion and it passed unanimously.
9. Resolution #72-23, Nominating a candidate to serve on the Board of Directors of the Hamilton County Appraisal District. Jordan made a Motion to nominate Gary Haggard. The Motion was seconded by Haggard and passed unanimously.

Ryan Polster presented the City Administrator's Report.

- Mayor Craddick presented the September 2023 Community Center Report.
- Chief Boulton presented the September 2023 Police Report.
- Ronnie McKinzie presented the September 2023 Road Repair and Maintenance Report.
- Danny Watson presented the September 2023 Fire Report.
- Polster presented project updates.
- Polster, City Attorney Connie White, Mayor Craddick, and Baker spoke regarding the status of the airport and future airport projects.

**Item No. IV:** Future Agenda Items.

- Selling the fire department building
- Individual microphones for City Council

**Item No. V:** Mayor Craddick adjourned the meeting at 8:44 p.m.

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Rodney Craddick, Mayor

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Brooke Tomlinson, City Secretary