

**BOARD MEETING MINUTES**  
**HAMILTON ECONOMIC DEVELOPMENT CORPORATION**  
**CITY OF HAMILTON, TEXAS**  
**January 18, 2023**  
**HAMILTON ECONOMIC DEVELOPMENT CORPORATION OFFICE**  
**108 NORTH BELL STREET**  
**HAMILTON, TEXAS 76531**  
**AT 5:30 P.M.**

The Economic Development Corporation Board for the city of Hamilton, Texas, convened for the monthly meeting on January 18, 2023, with President Randy Lee presiding.

**HEDC Board Members Present:**

Randy Lee – President  
Will Hale - Treasurer  
Jared Cook – Secretary  
Jeff Ensor  
Melanie Housden  
Reagan Reich

**HEDC Board Members Absent:**

Jeff Ensor

**Others Present:**

Rodney Craddick – Mayor  
Ryan Polster – City Administrator  
Kayla Schraub – Main Street Program Manager  
Jamie L. LaDuke – Executive Director, EDC

**REGULAR SESSION**

President Randy Lee called the meeting to order at 5:35 p.m.

There were no public comments.

Board member Melanie Housden moved to approve the November 16, 2022, minutes. Board member Will Hale seconded the motion, and with a unanimous vote, the motion carried.

Board member Will Hale presented the November 2022 and December 2022 Financial Reports. Board member Jaren Cook moved to approve the November 2022 and December 2022 Financial Reports as presented. Board member Reagan Reich seconded the motion, and with a unanimous vote, the motion carried.

City Administrator Ryan Polster provided the board with an update to the city of Hamilton's previous request for funding to purchase and install a permanent chlorine injection system. Ryan withdrew the city's request. The Leon Bosque Resource Conservation and Development Council has provided a grant in the amount of \$84,000. Ryan stated that the project will be moving forward soon, all materials have been ordered.

Executive Director Jamie LaDuke provided an overview of the upcoming Annual Hamilton Ambassador Workshop, including the topic and those invited.

Jamie LaDuke provided the board with information regarding the next Keep Hamilton Beautiful event. Taking place on February 25, the event is a collaboration with the EDC, Main Street, and city of Hamilton. The clean up event will allow for household chemicals, tires and small electronics. Jamie stated that a lot of volunteers are going to be needed for this event. The Central Texas Council of Governments is providing the city of Hamilton with a grant for the chemicals and the EDC is receiving a grant from the Leon Bosque RC & D for the tire recycling. The only money to be paid out is snacks/water/lunch for the volunteers and electronic recycling.

Jamie LaDuke provided the board with updates on a few projects, including the Parking Lot Revitalization Project. A third draft of the plan is available for review in the office. The city of Hamilton will be working to install the new water lines toward the end of January or first of February. Hyde Kelley is the EDC's counsel; they are still working on a draft for the Hamilton Square District. A draft should be available at the next meeting. The Transportation Alternatives grant was submitted, results will be provided in the Spring. The next step will be part two of the application process.

Kayla Schraub, Main Street Program Manager provided a list of first quarter successes. Hamilton Floral received a prestigious award from the Governor's Office, celebration took place in November. The Holiday Open House was a success, many families participated. The Main Street board hired a grant writer to assist with the T-Mobile grant and other grant opportunities. The Main Street board is also working towards other beautification projects.

Board member comments and items to be placed on future agendas:

Next meeting was set for February 15, 2023

Meeting was adjourned at 6:23 p.m.

Meeting minutes completed by: Jamie L. LaDuke, Executive Director

PASSED AND APPROVED this 15<sup>th</sup> day of Feb, 2023.

  
Randy Lee, HEDC President