

1. 6:00 P.M. March 11, 2021 Minutes

Documents:

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**MINUTES OF REGULAR MEETING
OF THE GOVERNING BODY OF THE
CITY OF HAMILTON, TEXAS
MARCH 11, 2021**

A regular Council Meeting of the Governing Body of the City of Hamilton, Texas was held on the 11th day of March, 2021 at 6:00 p.m. in City Hall, 200 East Main, Hamilton, Texas.

The City Council meeting was open to the public. To allow for remote participation, people could view and listen to the meeting live via Zoom or Facebook. Citizens could also provide a citizen's presentation and address the council via Zoom connection. Instructions were given during the meeting on how to address the Council. Sign in prior to the meeting was provided through the following link: tinyurl.com/hxzv6boj

Present for the meeting:

Mayor Pro-Tem Todd Jordan
Councilmember Cody Morris
Councilmember George Beard
Councilmember Justin Slone

Councilmember Shelly Voges
City Administrator Ryan Polster
City Secretary Misty Boatwright
Attorney Connie White

Others present: Brad Boulton Hamilton Police Chief, Maria Weaver Hamilton Herald News-Zoom, Doug Baker, Rodney Craddick, Gary Haggard, and Hamilton Volunteer Fire Department Chief Paul Gomez Jr., Ryan Longer local business owner.

Item No. I: Mayor Pro-Tem Jordan opened the meeting with a Prayer and Pledge of allegiance.

Item No. II: Public Comments. Mr. Ryan Longer spoke, first by giving his definition of tyranny. Mr. Longer said he was cited for several things(string of lights, noise complaint, forced to have trash service with Waste Connections). Mr. Longer said he moved his business here. He feels he is targeted and harassed. He said he received two enforcement letters and his mother "who is on his property" received two enforcement letters. He said he had to bring in his attorney to get issues settled. He said he brings "a lot of commerce here." Mr. Longer stated again at the end of his speech that he wants to fight against tyranny.

Item No. III: Public Hearing for Specific Use Permit:

Mayor Jordan called the Public Hearing to order at 6:13 p.m. for Citizens Comments on the proposed Ordinance of the City Approving the Specific Use Permit Application to build a 20' x 40' carport at the Southern end of the lot located at 1100 Laura F Street, Parcel ID# 19082, legal description: N 55X101 of 7 & NW 40X101 of 1 BLK 1 (41) NEWSOM 2. No one spoke and Mayor Pro-Tem Jordan adjourned the Public hearing at 6:14 p.m.

Item No. IV: Public Hearing for Annexation and Zoning:

Mayor Jordan called the Public Hearing to order at 6:14 p.m. for Citizen Comments on proposed Ordinance to Annex and Change Zoning of 3.8 acres of Land Owned by Piper Oaks LLC. in the Indian Oaks Subdivision, James Hamilton Survey No. 17, A-412. No one spoke and Mayor Pro-Tem Jordan adjourned the Public hearing at 6:15 p.m.

Item No. V: The following agenda deliberations were discussed and/or action taken:

1. Morris made a motion to approve the February 11th Regular Council Meeting Minutes. The Motion was seconded by Beard and passed unanimously.
2. Slone made a Motion to approve the February 2021 Financial Report. The Motion was seconded by Morris and passed unanimously.
3. A Status Report was presented by the Hamilton Volunteer Fire Department Paul Gomez, No Action was taken.
4. The 2019-20 Annual Financial Audit Report was approved unanimously with a Motion from Morris and a second from Voges. Jeremy Shell with Boucher Morgan and Young Accounting Firm presented the report with an Unmodified Opinion which is the highest level of assurance that they can give on the financial statements. Polster later thanked City Secretary Boatwright and the staff for their work gathering information for the Audit.
5. Ordinance #2-21 annexing 3.8 acres of Land Owned by Piper Oaks LLC. in the Indian Oaks Subdivision, James Hamilton Survey No. 17, A-412 into the City of Hamilton, Texas, and Adopting a Service Plan, was approved unanimously with a Motion from Slone and a second from Beard.
6. Ordinance #3-21 Approving the Zoning Change for, Lot with Parcel ID#11888, Piper Oaks LLC Subdivision from A/O to RS-1 Residential was approved unanimously with a Motion from Morris and a second from Beard.
7. Ordinance #4-21 Approving the Preliminary Plat for the proposed 3.8 acres of Land Owned by Piper Oaks LLC. in the Indian Oaks Subdivision, James Hamilton Survey No. 17, A-412, was approved unanimously with a Motion from Morris and a second from Slone.
8. Ordinance #5-21 Approving the Preliminary Plat for the proposed Family Dollar Store to be located at 519 west main on the four lots with parcel IDs #17790, #16685, #16924 and #26823, was approved unanimously with a Motion from Slone and a second from Beard.
9. Ordinance #6-21, Approving the Specific Use Permit Application to build a 20' x 40' carport at the Southern end of the lot located at 1100 Laura F Street, Parcel ID# 19082, legal description: N 55X101 of 7 & NW 40X101 of 1 BLK

- 1 (41) NEWSOM 2ND, was approved unanimously with a Motion from Morris and a second from Voges.
10. Resolution #11-20, Appointing Richard Buchanan for a Two-year term from January 1, 2021 to December 31, 2022 to the Planning and Zoning Commission, passed unanimously with a Motion from Morris and a second by Voges.
 11. Resolution # 12-21, Procuring Lindemann Engineering to serve as Grant Project Manager and Engineer for the development and submission of a Grant Application for City Lake Dam to TCEQ for FEMA National Dam Safety Program, Passed unanimously with a Motion from Slone and a second from Morris.
 12. Slone made a Motion to Approve a Joint Community Election Agreement with Hamilton ISD. The Motion was seconded by Morris and passed unanimously.
 13. Resolution #13-21, Adopting a GPS Vehicle Tracking Policy for all City of Hamilton Vehicles, Passed unanimously with a Motion from Morris and a second by Voges.
 14. Morris made a Motion to table an Ordinance to Consider Action to Replace Chapter 62 Utilities, Article IV Sewer Service with Modified Industrial Waste and Grease Trap & Grease Interceptor Regulations, Second Reading. The Motion passed unanimously with a second from Slone.
 15. Resolution # 14-21, Declaring the City of Hamilton, Texas a Second Amendment Sanctuary City, Passed unanimously with a Motion from Morris and a seconded by Voges.

Ryan Polster presented the City Administrator's Report:

- Chief Boulton presented the Police Department report to include Animal Control.
- Polster reported on Main Street projects, Joni is applying once again for sidewalks around the square through the Tx DOT 2021 Transportation Alternative Projects, Joni is also trying to put together a Farmer's Market for April 17 around the square, if that doesn't work out it will be set for some time in May. Main Street program in the 1st year was labeled as Accredited. Sarah Bauman has turned in her resignation. Her last day will be the 4th of April.
- Polster reported that he has been working with Scotty Massingill with TXDOT to get an aggregate spreader for our chip seal process. Mr. Massingill is helping with the process of acquiring the spreader.
- Polster reported that TCEQ conducted an investigation of the City's Waste Water Treatment Plant to evaluate compliance, and no violations were found.
- Polster said he would be asking the Council to purchase a Street Roller; it was not budgeted in the current year but is needed for the street program.
- Boatwright gave an update on the Election dates.

- Polster reported on the Equipment after freezing temperatures, we had 2 pumps freeze and broke. Sewer trailer, \$9000.00 and the irrigation pump is \$3000.00, have submitted TDEM to try to get help from FEMA.
- Polster reported that the Downtown Alley Sewer Project on the South side of the square with Leetech, is complete. The total project cost will be reimbursed by the EDC.
- Polster reported the Zipper Training Date will be March 17. Main goal is to work all the bugs out this year.
- Polster reported on the Submission of the TWDB Loan Application which was submitted March 9th, as a water line replacement only.
- Polster reported that the Wastewater Plant Improvements will be underway soon.
- Polster reported on the Alternate Capacity Requirement – Engineering, will tell us how much water we will need in the future, EHT is the contractor working on this.
- Polster reported Financial and Utility Billing Software review, ENCODE Tyler Technologies has different software for different size Cities. With a change in software, the staff will be more efficient and the community will be better informed. New Software and Tx Water Dev. Board Grant was added to the Water and Sewer Rate Study.
- Polster reported that Texas Department of Emergency Management has been asking for more information from us, still working with them on the CARES ACT reimbursement.
- Polster reported Bulk Waste Facilities Status, January fees collected are \$875.00 and February fees yielded \$420.00.
- Polster reported City Lake Dam – we need to get started on brush removal.
- Polster reported on the spending of the Donations for Ray Sparks Memorial. The City plans on purchasing a water fountain/mister for the sports complex to Honor Ray Sparks.
- Polster reported he received a bid to fix the gazebos in the park.
- Polster reported on the Airport. For the irrigation, the EDC and Colin Melton have been working on putting in new irrigation and landscaping around the new airport sign. The Airforce Museum sent us a letter stating we are still on the list for an F4 Phantom.

Item No. VI: Future Agenda Items: Financial Software and Purchase of a Roller.

Item No. VII: At 7:29pm, on Thursday March 11, 2021, City Council convened into Executive Session in Compliance with the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.074 Personnel Matters; City Administrator Annual Evaluation. City Council Closed the executive session at 8:00 p.m.

Item No. VIII: At 8:00 p.m. City Council Reconvened into Open Session.

Morris made a motion to Approve a 3% raise and a 3-year Contract extension for City Administrator Polster. The Motion was seconded by Slone and passed unanimously.

Item No. IX: Mayor Pro-Tem Jordan adjourned the Regular Council Meeting unanimously at 8:04 p.m. with a Motion from Morris and a second from Slone.

Todd Jordan, Mayor Pro-Tem

Misty Boatwright, City Secretary