

**CITY OF HAMILTON MUNICIPAL COURT**  
**Honorable Randy Mills, Municipal Judge**  
**200 East Main Street**  
**Hamilton TX 76531**  
**254.386. 8116 x 3 Fax 254.386.3508**  
**court@ci.hamilton.tx.us**

**PAY ONLINE**  
**www.hamiltontexas.com**  
 card used **must** be in your name

**PLEASE READ ----- YOU MUST RESPOND BY THE APPEARANCE DATE ON YOUR CITATION.**

You may take care of most court tasks by mail, email or fax. **If you do NOT want to appear in person**, you may pay online or by mail with a check/ money order (form below). The judgment & sentence for the offense charged is a payment of fine & cost. If unable to pay this amount in full, the Court is required to provide other ways for you to discharge the fine & costs. Options are: additional time to pay in full/pay specified amount in designated payments. The Court will determine if you have insufficient resources or income for community service. **If you want to see the Judge, (contact the Court). If you want to contest the charge**, you may enter the appropriate plea below, mail or email this form with a copy of your driver license & you will be notified of the **next available court date**. Deferred Options → see other side  
**Juveniles** (under 17) must appear in person with a parent/guardian. **Minors** (alcohol & tobacco) must appear in person. (contact the Court).

**Speeding Violations/NOT in school zone**

1-7 Miles over _____	\$188.00
8-14 Miles over _____	\$228.00
15-20 Miles over _____	\$268.00
21 Miles over _____	\$328.00

**Seat Belt Violations**

Under 8 Years less than 4'9" _____	\$160.00
At least 8 and under 17 Years _____	\$241.00
Open Bed Pickup Under 18 Years _____	\$192.00
No Seat Belt - Adult _____	\$160.00

**If involved in an accident, PLEASE contact the court before sending payment.**

Driving without Valid DL _____	\$192.00
Driving While License Invalid _____	\$195.00
Fail Display DL upon Request _____	\$181.00
Disregard Stop Sign _____	\$208.00
Disregard Red Light _____	\$235.00
Disregard Traffic Control Device _____	\$235.00

Public Intoxication \_\_\_\_\_ \$222.00

Possession of Drug Paraphernalia _____	\$372.00
Open Container-Alcohol Bev _____	\$221.00
Theft under \$100 _____	\$181.00
Littering _____	\$181.00

Fail to Control Speed/accident _____	\$284.00
Unsafe Speed _____	\$173.00
Fail to Yield Right of Way _____	\$233.00
Fail to Yield ROW to Emergency Vehicle _____	\$330.00
Passing in No Passing Zone _____	\$333.00
Fail to Stop for School Bus _____	\$660.00
Use Wireless Device in School Zone _____	\$260.00
No Liability Insurance _____	\$362.00

Allow Dog Run at Large _____	\$181.00
Unnecessary Noise _____	\$181.00
Permit Weeds /Rubbish _____	\$181.00
Allow Junk Vehicle _____	\$181.00

dismissed upon proof that insurance was in effect on the date of citation.

Expired Registration* _____	\$173.00
Expired Driver's License* _____	\$173.00

Disorderly Conduct-Fighting _____	\$286.00
Assault by Threat _____	\$231.00
Assault by Contact _____	\$286.00
Failure to Appear _____	\$276.00

\*may be dismissed if defendant remedies defect, shows proof to the Court within 20 working days and pays an administrative fee. CONTACT COURT.

**ANY OFFENSE NOT LISTED, INCLUDING SCHOOL ZONE / CONSTRUCTION ZONE VIOLATIONS - CONTACT THE COURT. 254-386-8116 X 3**

NAME \_\_\_\_\_ CITATION # \_\_\_\_\_ OFFENSE \_\_\_\_\_

**CHECK ONE** *make checks/money orders payable to the City of Hamilton*

\_\_\_\_\_ **I enter a plea of NO CONTEST**, (you do not contest the charge against you) waive my right to a jury trial or hearing by the Court and agree to pay the fine and fees assessed by the judge. I have enclosed payment. I understand this will be report to my driving record.

**Money orders/personal checks are accepted. \*Online payment is available.**

**If you are unable to pay the amount in full, you should contact the Court (see above) regarding alternatives.**

\_\_\_\_\_ **I enter a plea of GUILTY**, waive my right to a jury trial or hearing by the Court, and agree to pay the fine and fees assessed by the judge. I have enclosed payment. I understand this will report to my driving record. **Money orders/personal checks are accepted.**

**\*Online payment is available. If you are unable to pay the amount in full, you should contact the Court (see above) regarding alternatives.**

\_\_\_\_\_ **I enter a plea of NOT GUILTY** and request a trial by JURY. I understand the Court will notify me by mail of a trial date. I acknowledge, if I fail to appear at trial, I may be charged with Failure to Appear, fined up to \$500 plus court costs, arrest warrants will be issued, and I may be ordered to pay the costs of summoning a jury. I will advise the Court of address changes.

\_\_\_\_\_ **I enter a plea of NOT GUILTY**, waive my right to a jury trial, and request a trial before the judge (Bench Trial). I the understand the Court will notify me by mail of a trial date. I acknowledge, if I fail to appear at trial, I may be charged with Failure to Appear, be fine up to \$500 plus court costs, warrants will be issued for my arrest. I will advise the Court of address changes.

Signature \_\_\_\_\_ DL # \_\_\_\_\_ Date \_\_\_\_\_ Email \_\_\_\_\_

**If mailing, this must be postmarked on or before the appearance date indicated at the bottom of your citation. Mail to the address above.**

**If you fail to respond to your citation or contact the Court by the APPEARANCE DATE indicated**, you will be set for a hearing before the Judge. If you fail to appear at this hearing, an additional charge of Failure to Appear will be filed against you, warrants may be issued for your arrest, & as a result, you may be ineligible to renew your driver's license.



**OPTION #1 – DRIVER SAFETY COURSE Deferral** pursuant to Texas CCP Art. 45.0511,

You may request this option for a dismissal / IF\_eligible, ( see criteria below\* ). You have the **right**, once a year to have a moving traffic violation dismissed with completion/submission of a driver safety course.

**HOWEVER, YOU LOSE THAT RIGHT: If you fail to submit or postmark this request on or before the appearance date on your citation!**

**\*To be eligible for a driver safety course:**

**You MUST have:** A valid Texas driver’s license/permit. (OR Active duty military ID, or be spouse/dependent). **CDL holders are NOT ELIGIBLE**, Valid vehicle liability insurance.

**You CANNOT have:** Taken have taken a driver safety course for dismissal of a citation within the last year. Been cited for: Speeding 25/more mph above the posted speed limit, Speeding 95 mph/more, Leaving the scene of an accident, Failing to give information at the scene, Fleeing/Attempting to elude the Police, Reckless Driving, Passing a school bus, In construction zone / workers present.

\_\_\_ Address is correct on citation \_\_\_ New Address \_\_\_\_\_ EMAIL \_\_\_\_\_

I \_\_\_\_\_ state under oath, on the date of this request, I was not taking such a course, nor had I completed one within the preceding 12 months from the date of my current offense that is not shown on my driving record as maintained by Texas DPS. I plead no contest to this offense, waive my right to a jury trial, & request the driver safety course option. I understand, if not completed within 90 days, I will be set for a show cause hearing before the Judge.

**I HAVE ENCLOSED this notarized request, a non-refundable fee for Municipal Court \$144.00 (\$169.00 for school zone) (DO NOT send the \$ fine amount listed on other side.) I HAVE ENCLOSED proof of liability insurance, a copy of my Texas Driver’s License and a self-addressed, stamped envelope.**

\_\_\_\_\_  
Signature

SWORN TO AND SUBSCRIBED BEFORE ME this the \_\_\_ day of \_\_\_\_\_, 20\_\_.

\* \_\_\_\_\_  
**Notary Public**

**If requesting a Driver Safety Course, the following items MUST be mailed to the Court:**

- 1. Cashier’s Check, Money Order, or personal check in the exact amount of **\$144.00** (\$169.00 school zone) payable to: City of Hamilton
  - 2. Request Form\* must be **NOTARIZED !!** for Driver Safety Course – \*above.
  - 3. Copy of your Texas driver’s license.
  - 4. Copy of your liability insurance coverage.
  - 5. Stamped, self-addressed business size envelope. ← PLEASE ENCLOSE WITH YOUR REQUEST!
  - 6. Mail **CERTIFIED** to: City of Hamilton Municipal Court, 200 E Main, Hami1lton, Texas 76531
- Do not pay the fine amount listed on the other side. Enclose only the amount referenced above. \$144 or \$169**

I \_\_\_\_\_, understand, I DO NOT take the course prior to mailing this request, I will have 90 days to complete a driver safety course, obtain my driving record from DPS, & return all required documents to the Court on or before due date. This due date will be listed on receipt/DSC documents, which will be mailed to me by the Court upon receipt and Court approval of this request.

**DO NOT complete both the top & bottom sections!**

**OPTION #2 DEFERRED DISPOSITION** pursuant to Texas CCP Art. 45.051

You may request this option for a dismissal / IF\_eligible, (see criteria below).

**A DRIVER SAFETY COURSE IS REQUIRED WITH THIS OPTION! Moving violations only.**

NAME – please print \_\_\_\_\_ Citation # \_\_\_\_\_

\_\_\_ Address – is correct as shown on citation \_\_\_ Address has changed to \_\_\_\_\_

I hereby enter a plea of no contest, waive my right to a jury trial, & request deferred disposition. I understand, if my request is approved, I will be placed on deferral for **90 days**.

I understand, **any of the following will make me ineligible** for Deferred Disposition in this case:

- a. Holder of CDL Driver’s License, **no exceptions**.
- b. Convicted or granted deferred disposition by a Court on moving traffic violation within the past 2 years.
- c. Cited for speeding 15 mph or more over the posted limit.  
Cited in a construction/maintenance work zone with workers present.  
Cited passing a school bus in relation to this citation.  
Cited for passing an authorized emergency vehicle.
- d. Involved in an accident or leaving the scene of an accident in relation to this citation.

I agree to the terms of this Deferred Disposition as follows:

- 1. I must submit **\*payment** in full with this request. **\*Amount listed on front plus \$125.00 deferral special expense fee;**
- 2. I must postmark or deliver this request to the court on or before the court date indicated on my citation.
- 3. I must submit with my request a **copy of my Driver’s License**, & a **COPY OF MY CURRENT DRIVING RECORD.**
- 4. I understand, I will be **required to complete/submit a driver safety course** approved by Texas Education Agency by the end of the deferral period.

Defendant Signature \_\_\_\_\_ Date \_\_\_\_\_ Amount enclosed \$ \_\_\_\_\_